

<b>Policy #:</b>	806 (PLH-806-02)	<b>Effective Date:</b>	NA	<b>Reviewed Date:</b>	2/1/2010
<b>Subject:</b>	DELAYS IN AMINOGLYCOSIDE AND VACOMYCIN COLLECTIONS				
<b>Approved by:</b> Laboratory Executive Director, Ed Hughes (electronic signature)					
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## DELAYS IN AMINOGLYCOSIDE AND VACOMYCIN COLLECTIONS

### Delays in Administration of Medication Less Than One Hour:

#### **Nurse:**

- Notify Lab of delay, specifying when peak is to be drawn, and note name on the yellow or lilac collection sheet of Lab personnel spoken to.
- Proceed with medication.

#### **Phlebotomist:**

- Write new collection time on request form (no computer adjustment will be necessary).

### Delays in Administration of Medication More Than One Hour:

#### **Nurse:**

- Notifies pharmacy by paging Beeper #1359.
- Notifies Lab to cancel peak and note name of Lab personnel spoken to on the yellow or lilac collection sheet.
- Makes any necessary adjustment to medication record.
- Gives medication as re-instructed by pharmacy.

#### **Pharmacist:**

- Re-evaluates and determines when test(s) are to be rescheduled.
- Writes order to cancel previous peak and to reorder new peak and/or trough.
- Adjusts or changes yellow or lilac collection sheet.

#### **Unit Secretary:**

- Enters cancellation order for levels into computer – call lab to confirm cancellation.
- Enters new orders.

**Delays in Peak Collection:**

- If peak collection is over 60 minutes late – notify pharmacy by paging Beeper #1359 (late peak collections within 60 minutes, of due time, are not ideal but may be acceptable; Core Lab technical personnel should be made aware of the late collection).

**Note:** Follow pharmacy instructions regarding the collection.

- Late peak collections over 60 minutes can be collected only if a manual calculation can be performed by pharmacy; pharmacy will document calculation in the patient's chart.

**Note:** Trough must be a "concrete" number in order for the calculation to be performed.

- Phlebotomy must make Core Lab aware of late collections so pharmacy can be contacted to perform calculation.

Phlebotomy and technical personnel must document, in LIS, all communication involving late collections and pharmacy notification.